

Travel Leaders/Action Travel Tours presents...

# British Landscapes

with Optional 3-Night Paris Post Tour Extension

**April 14 – 23, 2026**



Book Now  
& Save  
**\$200**  
Per Person

**Upgrade to Elite Airfare!** See inside for details.



For more information contact  
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Travel Leaders/Action Travel Tours  
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**admin@actiontraveltours.com**

TRAVEL  
LEADERS®  
Waldorf

**collette**





**10 Days • 12 Meals:** 8 Breakfasts, 4 Dinners

**HIGHLIGHTS...** Edinburgh Castle, York, Chester, Conwy Castle, Stratford-upon-Avon, Oxford, Choice on Tour: Ashmolean Museum or Oxford Walking Tour, London

#### ITINERARY AT A GLANCE

Day 1	Overnight Flight
Days 2, 3	Apex Grassmarket Hotel, Edinburgh
Day 4	Holiday Inn York City Centre, York
Days 5, 6	Grosvenor Pulford Hotel & Spa, Chester
Day 7	Hotel Indigo Stratford Upon Avon, Stratford-Upon-Avon
Days 8, 9	Tower Suites Hotel by Blue Orchid, London

*On some dates alternate hotels may be used.*

**Day 1: Tuesday, April 14, 2026 Overnight Flight** Feel the vibrant energy of England, hear the unique sounds of Scotland, and see the rolling countryside of Wales on a trip that combines dramatic history and an array of fascinating landscapes.

**Day 2: Wednesday, April 15, 2026 Edinburgh, Scotland** Arrive in Edinburgh, the historic capital of Scotland, where rocky hills tower in the distance and the shadows of history can be seen around every corner. Discover Scotland's capital and see how medieval crossroads blend seamlessly with a vibrant modern energy. This evening, join your fellow travelers for a welcome dinner. (D)

**Day 3: Thursday, April 16, 2026 Edinburgh** Start the day with a panoramic and walking tour of old and new Edinburgh, exploring Georgian architecture, writers and monuments, alleyways and hidden passages, and a thoroughly modern museum. Then, walk up the Royal Mile to enter Edinburgh Castle, home to the Scottish Crown Jewels. After a guided tour of the castle, enjoy time to explore the city as you wish this afternoon and evening. Perhaps you will choose to join an optional night of Scottish food, song and dance. (B)

**Day 4: Friday, April 17, 2026 Edinburgh - York, England** Say goodbye to the rolling hills of Scotland while traveling south on a local passenger train to York. After you arrive, join a walk to get familiar with York's streets before taking some free time to enjoy lunch on your own. After an afternoon visit to the magnificent York Minster, the rest of the day is yours to explore independently. This evening, you may wish to join an optional tour to a family-run Yorkshire vineyard and sample a selection of English wines over a home-cooked dinner. (B)

**Day 5: Saturday, April 18, 2026 York - Chester** This morning, travel to Chester, your home for the next two nights, where ancient walls enclose charming Tudor and Victorian houses. Discover the charms of the city with your local guide, before taking the rest of the afternoon to enjoy Chester at your own pace. (B, D)

**Day 6: Sunday, April 19, 2026 Chester - Conwy, Wales - Chester, England** Today, venture to the inviting town of Conwy in Wales. Visit Conwy Castle to discover the history behind one of Edward I's most imposing castles and take a leisurely stroll around town, seeking out local shops, cafés, and markets. Then take a scenic drive over the Menai Straits into Anglesey to visit Halen Môn, the family-run Welsh sea salt company, famous all around the world for its salt's quality. (B)

**Day 7: Monday, April 20, 2026 Chester - Stratford-upon-Avon** Step back in time on a journey through the English countryside to Stratford-upon-Avon – the Bard's birthplace. After touring the childhood home of William Shakespeare, take time to explore this historic market town on your own. Later, join your fellow travelers for a dinner theater experience. (B, D)

**Day 8: Tuesday, April 21, 2026 Stratford-upon-Avon - Oxford - London** Bid farewell to Stratford and travel to the charming university city of Oxford. Upon arrival, **it's your choice!** Visit the Ashmolean Museum, opened in 1682 as Britain's first public museum, with collections ranging from Egyptian mummies to contemporary art **-OR-** join an expert local guide for an hour-long walking tour, including one of the colleges used as a filming location for *Harry Potter*. Enjoy lunch on your own before continuing on to London, England's storied capital city. (B)

**Day 9: Wednesday, April 22, 2026 London** Take in London on a tour of the city's quintessential sights. Begin with a two-hour walking tour of Westminster to see the exteriors of Big Ben, the Houses of Parliament, and Westminster Abbey. Continue



## Book Now & Save \$200 Per Person:

Double \$4,799

**Double \$4,599\***

Single \$5,799

**Single \$5,599**

**For bookings made after Oct 15, 2025 call for rates.**

**Included in Price:** Round Trip Air from Washington, Air Taxes and Fees/Surcharges, Hotel Transfers

**Not included in price:** Cancellation Waiver and Insurance of \$549 per person

*\* All Rates are Per Person and are subject to change, based on air inclusive package from WAS*

### Upgrade your in-flight experience with Elite Airfare

Additional rate of: Premium Economy \$1,590; Business Class \$4,290

- \* Elite Air pricing (Premium Economy, Business Class or First class) is valid until 8 months prior to departure, after which rates are subject to change and will be quoted based upon availability.

† Refer to the reservation form to choose your upgrade option

**IMPORTANT CONDITIONS:** Your price is guaranteed once deposit is received and booking confirmed by Collette. Your price is not subject to increase after the deposit is received and booking confirmed, except for charges resulting from increases in government-imposed taxes or fees. **(See registration form for consent.)**

to Buckingham Palace, the official residence of His Majesty The King, and make your way to Trafalgar Square, one of London's most vibrant spaces in the heart of the city. This afternoon is yours to discover more of London independently and make memories to treasure. This evening, join your fellow travelers to toast the end of your journey through Britain's scenic and storied landscapes. (B, D)

**Day 10: Thursday, April 23, 2026 London - Tour Ends** Your journey through Britain comes to a close today. (B)

### Experience It! Conwy, Wales

One of the loveliest towns to explore on the northern coast of Wales is Conwy (from Old Welsh cyn "chief" and gwy "water"). Originally an English military outpost built in the 13th century, it retains beautifully preserved medieval walls as well as the towering fortress known as Conwy Castle, with eight lofty towers complete with spiral staircases. This mighty monument, standing high above the small town and the riverbank, was built, amazingly, in just four years by the English King Edward I and his architect. UNESCO has designated the castle a World Heritage Site, noted as one of the finest examples of late 13th- and early 14th-century military architecture in Europe. Stretching across from the castle lie the town, the river, and the craggy mountains of Snowdonia. The town itself, notable also for its scenic harbor front, is dotted with quaint cafés, tearooms, and markets that beckon visitors.

## EXTEND YOUR VACATION WITH

### Optional 4 Days 3-Night Paris Post Tour Extension

Per Person Rates: \$1,499.00 USD double, \$2,199.00 USD single, land only

**For more information on extensions and options for this tour visit**  
<https://gateway.gocollette.com/link/1341491>



## Important Tour Information:

**Book Now rates valid until Oct 15, 2025, valid on air inclusive packages only.**

**The overall activity level of this tour is a level 2.** This means you like a balanced approach to travel. Walking two to three miles over the course of a day is no problem for you. You can handle a variety of terrains, from cobblestone streets to moderate hills with relative ease and without assistance. You can climb two flights of stairs with ease. Expect some full days balanced with free time to recharge or set out on your own adventure. You can handle altitudes up to 6,000 feet. While this level is appropriate for travelers that require mobility assistance devices, there could be times when you may have to sit out on some of the included activities.

**Travel with an average of 37 people (maximum of 44).**

If you require any special assistance while on tour, please make us aware at time of reservation so the necessary request form can be sent to your attention.

Days of features are interchangeable.

Travelers arriving in Edinburgh on certain dates in August will receive tickets to Edinburgh's famous Military Tattoo show.

Single accommodations are limited and are available on a first-come, first-served basis. Single rate subject to change based on availability. Triple rooms are not standard in Britain.

To complete your tour, we include roundtrip airport-to-hotel transfers when purchasing our airfare with your tour. If you have arranged for your own air, we are pleased to provide you the option of *purchasing* these transfers. Please note that all transfers will leave at pre-scheduled times.

For air-inclusive reservations, the name provided at time of booking must match your government-issued ID that will be used during travel. Name changes are subject to penalties.

Our air travelers will arrive into Edinburgh Airport and depart from London airports.

Please be advised many airlines do not provide advance seat assignments until check-in at the airport. Advance seating will be subject to the airline's terms and conditions.

Due to tour scheduling, arrival flights should arrive prior to 4:00 p.m.

Book Now rates valid until Oct 15, 2025, valid on air inclusive packages only.

Economy air rate and schedule are applicable for groups of 10 or more traveling on the same flights and dates.

### Travel Requirements:

#### IDENTIFICATION

Passports are required for this tour at your expense. Certain countries require that your passport be valid at least 6 months beyond the dates of your travel. You are strongly urged to contact the appropriate consulate for



details. Visit [www.travel.state.gov](http://www.travel.state.gov) for the U.S. State Department for the latest details about passports and visa requirements.

**IMPORTANT:** We recommend that travelers take a photocopy of their passport and applicable visas. It should be packed separately from your actual passport and visa. We also recommend leaving a copy at home with your emergency contact.

An ETA is required for travel to the UK. Applications are accepted online or through the UK ETA app, at the approximate cost of £10, subject to change based on governing authority. For more information please visit: <https://www.gov.uk/guidance/apply-for-an-electronic-travel-authorisation-eta>.

**A deposit of \$698 per person is due upon reservation. Reservations are made on a first come, first served basis. Reservations made after the seat reduction date of October 08, 2025 are based upon availability. Final payment due by January 14, 2026. Deposits are refundable up until October 15, 2025.**

CST#2006766-20 UBN#601220855 Nevada Sellers of Travel Registration No. 2003-0279

**For important reservation information visit  
<https://gateway.gocollette.com/link/1341491>.  
You can also find this information on your tour documents.**

BOOKING NUMBER: 1341491

TOUR: British Landscapes *featuring England, Scotland and Wales*

DEPARTURE DATE: April 14, 2026

GROUP NAME: Travel Leaders/Action Travel Tours

### Available Options

Personalize your tour by adding an optional activity below. Our recommended options have been carefully chosen to help enhance your individual experience. Complete the provided Prepaid Options Form to reserve your options.

*Availability is limited and reservations are on a first come, first serve basis. Payment must be received no later than 15 days prior to departure. Prices are subject to change.*

Children under the age of 18 **MUST** be accompanied by an adult.

#### Edinburgh



#### Scottish Cultural Show: A Night of Food, Song & Dance

**\$130 USD**

Join us for an entertaining evening of tastes, sights and sounds that are classically Scottish. Feast on a banquet prepared from a selection of local recipes. Your taste buds will savor the true flavor and goodness of this distinctive country. Tonight will be filled with entertainment including Highland pipers and dancers who deliver the very best in Scottish music, song and dance. Be prepared for a Scottish night of food, fun and many fond memories! This option will not be offered on departures that include the Royal Edinburgh Military Tattoo. *Duration: Approximately 3 hours.* Please note a minimum of 15 passengers is required. Transportation is included.

#### York

#### Yorkshire Heart Vineyard & Brewery

**\$80 USD**

On arrival you will be greeted with a glass of our own award-winning sparkling wine followed by a talk led by Chris, the vineyard owner, who will show you the vines, explain how they are grown, then into the winery where he shows the equipment and explains how the different wines are made. Returning to the winehouse/marquee where your evening meal will be served, there will be opportunity to taste 3 award-winning Latimer - white, rose and red - wines during the course of the evening with Chris explaining them to you. This option is available to purchase up to 48 hours prior to the visit. This is a strict over 18 event as it involves alcohol. *Duration: Approximately 3 hours.* Please note a minimum of 15 passengers is required. Transportation is included.

**PASSENGERS NAME:** (Please submit a separate form for each passenger)

Salutation: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_ Suffix: \_\_\_\_\_ Nickname: \_\_\_\_\_  
(Mr., Mrs., Rev.) (Please print **EXACTLY** as it appears on Passport) (Jr., Sr.)

✓	Option	Price Per Person (USD)
	Scottish Cultural Show: A Night of Food, Song & Dance <i>This option will not be offered on departures that include the Royal Edinburgh Military Tattoo.</i>	130.00
	Yorkshire Heart Vineyard & Brewery <i>This option is available to purchase up to 48 hours prior to the visit. This is a strict over 18 event as it involves alcohol.</i>	80.00

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**For Internal Use Only**

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A deposit of \$698 per person is due upon reservation. Reservations are made on a first come, first served basis. Reservations made after the seat reduction date of October 08, 2025 are based upon availability. Final payment due by January 14, 2026. Deposits are refundable up until October 15, 2025.

**YOUR INFORMATION:**

Clearly print your full name (first/middle/last) as it appears on your government issued travel documentation.

**IMPORTANT:** In order to avoid any unnecessary change fees, it is imperative that all guest names are entered correctly from the start. The information below must be the legal name and be 100% identical to the ID being used to travel <passport/driver's license> including middle names or suffixes <Jr, Sr>.

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_ Suffix: \_\_\_\_\_

Nickname: \_\_\_\_\_ Gender: ( ) Male ( ) Female Date of Birth: month \_\_\_\_\_ day \_\_\_\_\_ year \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_ Email Address: \_\_\_\_\_

Should you become ill or injured, whom should we contact (not traveling with you): \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

**ROOMING WITH:** ☐ Check if address is the same as Passenger #1

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_ Suffix: \_\_\_\_\_

**AIR GATEWAY:** Departure airport for this tour: \_\_\_\_\_

Air Seat Request: ( ) Aisle ( ) Window ( ) Next To Traveling Companion

Collette cannot guarantee your seat preference. If you have not purchased air through Collette and wish to purchase transfers, you must transfer at our pre-scheduled times.

Please be advised, when travelling as part of a group, many airlines do not provide seat assignments. Preferred seating may be available for an additional charge.

Please reserve an upgrade to Elite Airfare for an additional rate of: ☐ Premium Economy \$1,590 ☐ Business Class \$4,290

**Service is limited and not available on all flights or carriers. Other restrictions may apply. Please note: if you purchase an upgrade, we cannot guarantee the same flight schedule as the group. Upgraded class of service is for the international portion of the journey only.**

**Elite Air pricing (Premium Economy, Business Class, or First Class) is valid until 8 months prior to departure, after which rates are subject to change and will be quoted based upon availability.**

Are you willing to separate from the group air schedule to accommodate your upgrade request? ( ) Yes ( ) No

"Federal law forbids carriage of hazardous materials such as aerosols, fireworks, lithium batteries & flammable liquids aboard the aircraft in your checked or carry-on baggage. A violation can result in 5 years' imprisonment and penalties of \$250,000 or more. Details on prohibited items may be found on TSA's

"prohibited items" web page: <http://www.tsa.gov/traveler-information/prohibited-items>."

**TRAVEL PROTECTION:** ( ) Yes, I wish to purchase travel protection \$549 ( ) No, I decline

If you choose not to purchase Collette's Waiver Insurance Plan, you will incur penalties for changes and cancellations. Travel Protection Payment is due with first deposit. The Waiver Fee does not cover any single supplement charges which arise from an individual's traveling companion electing to cancel for any reason prior to departure. The single supplement will be deducted from the refund of the person who cancels. (There is coverage under Part B which includes a single supplement benefit of \$1,500 for certain covered reasons. See Part B for details.)

**EXTENSION:** I wish to purchase "3-Night Paris" ( ) Yes ( ) No

**PLEASE MAKE CHECKS PAYABLE TO:** Travel Leaders/Action Travel Tours

## Extend your vacation with

### Optional 4 Days 3-Night Paris Post Tour Extension

Per Person Rates: \$1,499.00 USD double, \$2,199.00 USD single, land only  
4 Meals: 3 Breakfasts, 1 Dinner

#### Day 10: London - Paris, France

Head to the train station\* and zip through the underwater tunnel that runs beneath the English Channel – known commonly as the “Chunnel.” In less than three hours, you’ll be in Paris, the “City of Light.” Take in the most iconic sights of Paris on a panoramic city tour. With your local guide, marvel at the Arc de Triomphe, Champs-Élysées, and Notre Dame Cathedral. Later, join your guide to get to know the area surrounding your hotel and use the Métro underground system\*\* like a local (giving you the freedom to set off later as you wish) on your way to a Seine River dinner cruise. As you cruise from the base of the Eiffel Tower and float by illuminated landmarks, let the Paris of your dreams sweep you off your feet. *Today dinner will be included.*

#### Day 11: Paris

This morning, join your local expert to explore the hip neighborhood of Montmartre. Blending artistic roots and quirky modernity, this 18th *arrondissement* neighborhood is home to classical painters and cultural provocateurs. Venture into the Musée de Montmartre and glimpse into the roots of cabaret and the lives of Paris’ most famous artists and take advantage of time at leisure to explore on your own. Perhaps you’ll browse the shops of L’Opéra District, where you’ll have time to peruse luxury Parisian retailers or take a stroll down the Champs-Élysées and pause at a local café for some people watching. *Today breakfast will be included.*

#### Day 12: Paris

It’s your last day in Paris – how will you spend it? Perhaps you’ll explore *Le Marais*. This trendy district abounds with winding streets, gorgeous old mansions, and independent boutiques. Meander through the flourishing trees and bright grassy patches of Place des Vosges, the oldest planned town square in all of Paris. Or maybe you’ll stroll down to the *Île de la Cité*, the island set in the heart of Paris to take in the progress of restoration efforts of the awe-inspiring Notre Dame Cathedral. No matter how you spend your day – you’ll get a true taste of the Parisian lifestyle. *Today breakfast will be included.*

#### Day 13: Paris - Extension Ends

Wish Paris goodbye as you transfer to the airport for your flight. *Today breakfast will be included.*

#### Important Tour Extension Information:

**The overall activity level of this extension is a level 3.** This means walking and standing for longer periods of time (2-3 hours) isn’t a big deal for you. You can navigate hills and uneven ground, climb into various modes of transportation (tuk-tuk, cable car, zodiac, etc.), and could possibly anticipate changes in elevation. Walking four miles over the course of a day is very doable as is climbing 3 flights of stairs. You can handle altitudes between 6,000 and 9,000 feet. You can expect some longer days balanced with free time. This level is not a fit for travelers that require mobility assistance devices.

During this extension, you can expect to have a **hosted** experience or two, with a local representative revealing more of what this destination has to offer. Enjoy a mix of independent exploration and guided sightseeing and experiences.

We reserve the right to cancel this extension if a minimum of 6 travelers is not met to operate.

Extensions not purchased at time of deposit are subject to availability and applicable charges at time of request.

\*Porterage is not available at train stations in London or Paris, and you will be responsible for your own luggage for the duration of this train journey. You must be prepared to handle your own luggage from the motorcoach to the platform and lift it aboard the train. Luggage space is limited, so you may have to store your bags in the overhead racks as there is no checked luggage service available on French trains. You will be responsible for carrying your bags from the train to the motorcoach upon arrival in Paris.

\*\*Using the Paris underground system requires the ability to negotiate 2 to 3 flights of stairs and agility to step on and off moving escalators. Seating is not guaranteed in the Métro as it’s available on a first come, first served basis. In case seats are not available, the ability to stand in a moving vehicle is required (handrails are available). Only 3% of the underground stations are wheelchair accessible.

If you require any special assistance while on tour, please make us aware at time of reservation so the necessary request form can be sent to your attention.

Single accommodations are limited and are available on a first-come, first-served basis. Single rate subject to change based on availability.

Air inclusive rate is valid for travelers who have purchased our air package for the full tour, depending on the air schedule selected. Rate may vary for those who have purchased their own air.

For air-inclusive reservations, the name provided at time of booking must match your government-issued ID that will be used during travel. Name changes are subject to penalties.

#### Tour Extension Travel Requirements:

ETIAS visa waiver requirements are anticipated to begin during the last quarter of 2026, for a fee, when visiting a Schengen Area Country. To identify Schengen Area Countries and to complete the ETIAS application, please visit [https://travel-europe.europa.eu/etias\\_en](https://travel-europe.europa.eu/etias_en)



## Special Needs Form

Please complete this form, sign and return it to us within 14 days of receipt.

Email: [TravelOperations@collette.com](mailto:TravelOperations@collette.com)

Fax: 401.727.4745

Mail: Collette: Travel Operations  
180 Middle Street  
Pawtucket, RI 02860

### TRAVELERS NEEDING SPECIAL ASSISTANCE

You must report any disability requiring special attention to Collette at the time the reservation is made. \*Collette will make reasonable efforts to accommodate the special needs of tour participants. Such participants, however, should be aware that the Americans with Disabilities Act is inapplicable outside of the United States and facilities outside the United States for disabled individuals are limited. It is strongly recommended that persons requiring assistance be accompanied by a companion who is capable of and totally responsible for providing the assistance. Neither Collette nor its personnel, nor its suppliers, may physically lift or assist clients into transportation vehicles. If a traveler thinks he or she might need assistance during a trip, he or she should call Collette to determine what assistance might reasonably be given. Collette cannot provide special individual assistance to tour members with special needs for walking, dining, or other routine activities. Internationally, a great deal of walking may be necessary to fully enjoy the destination. Travelers should be in good health and must be able to walk reasonable distances. In some areas, travelers may be required to walk on uneven ground, cobblestone streets or raised thresholds.

***\*To request a wheelchair accessible room on a cruise, the traveler or person sharing the room must have a recognized disability that alters a major life function and requires the use of a mobility device and the use of the accessible features provided in the wheelchair accessible stateroom. The cruise company may take appropriate action against someone who has reserved or purchased such a stateroom fraudulently. Action may include but is not limited to removal from the stateroom to a non-accessible accommodation up to denial of boarding.***

Reservation # \_\_\_\_\_

Name: \_\_\_\_\_ Male or Female (circle one)



**Are you traveling with a wheelchair?** Yes No

If you answer "YES"

- Does your wheelchair collapse? Yes No
- Can you stand and climb steps to board the coach without it? Yes No
- Are you capable of lifting your own wheelchair? Yes No

If you are not capable of lifting your own wheelchair who will provide assistance?

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*This form cannot be processed without the dimensions of your wheelchair:*

Height \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_

**Are you traveling with a walker?** Yes No

If you answer "YES"

- Does your walker collapse? Yes No

*This form cannot be processed without the dimensions of your walker:*

Height \_\_\_\_\_ Length \_\_\_\_\_  
Width \_\_\_\_\_

*Tour Managers and drivers do not provide assistance lifting, pushing or carrying wheelchairs or walkers. Motorized scooters are not permitted on tour.*

**Are you requesting any hotel room accommodations?** Yes No

If "YES" Please indicate if one or more of the following is required in the washroom.

- Walk-in shower Yes No
- Grab bars Yes No
- Raised toilet seat Yes No

*Please provide any details in reference to the nature of your request.*

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Most hotel rooms that can accommodate the request will be equipped with only 1 bed.

**Do you understand and accept?** Yes No

Collette cannot guarantee the availability of such rooms as many hotels have a limited number of rooms that are equipped with the above accommodations.

**Are you traveling with an oxygen tank?**    Yes    No

If you answer "YES"

- You must contact the airline directly to arrange transportation of the oxygen on the plane. Oxygen requests vary by airline and location and can take up to 2 weeks to request.
- You are responsible for supplying your own electrical cords, and converters as needed.

This form must be remitted within 14 days of receipt for any special needs accommodation request.

*Collette cannot provide special individual assistance to tour members with special needs for walking, dining, or other routine activities and motorized scooters are not permitted on tour.*

The Americans with Disabilities Act only applies in the United States. Many international destinations cannot accommodate passengers' requests. Collette will make all reasonable efforts to accommodate the special needs of tour participants, but we cannot guarantee that all requests will be honored on international destinations.

Collette also regrets that it cannot provide individual assistance to a tour member with special needs for walking, dining, or other special personal needs. It is strongly recommended that persons requiring assistance be accompanied by a companion who is capable and totally responsible for the assistance.

I have read and understand the above:

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Internal Use Only**

Reason: \_\_\_\_\_

Tour: \_\_\_\_\_ Reservation # \_\_\_\_\_

TS/Group: \_\_\_\_\_

Tour Date: \_\_\_\_\_